

Minutes of the Regular Meeting

The Board of Trustees
Commerce ISD

A regular meeting of the Board of Trustees of the Commerce Independent School District was held on February 19, 2018, at 6:00 p.m. at the Commerce ISD Administration Building, 3315 Washington St., Commerce, Texas. President Kathleen Hooten called the meeting to order, extended a warm welcome and announced that a quorum was present. The meeting had been posted for the time and manner required by law.

Board members present were Mrs. Hooten, Dr. LaVelle Hendricks, Dr. Mark Reid, and Dr. Ray Green. Ms. Etta Herring and Mr. Gabe Wittkopf joined the meeting during executive session. Mr. Randy Starks was absent.

Executive Session...

Mrs. Hooten announced that the Board would convene in executive session at 6:05 p.m. to discuss personnel: consider resignations for professional personnel and evaluate and review administrators' contracts, Tri County administrators and NETCAT director (§551.074) and hold private consultation with Board's attorney, if needed (§551.071).

Reconvene from Executive Session...

Mrs. Hooten announced that the Board ended its closed session 7:05 p.m. on February 19, 2018.

Opening Activities

Dr. Hendricks led an invocation. The pledges to the flags were led by A.C. Williams Elementary and Commerce Elementary School students.

Citizens' Comments

None.

Presentation of ACW Campus Report

ACW Assistant Principal Tina Bronson introduced staff in attendance and presented the campus report.

Presentation by the Boys & Girls Clubs of Northeast Texas

Jenny Krueger, CEO of the Boys & Girls Clubs of Northeast Texas, presented information about the mission and model for youth development and Amelia Vierstra, Commerce Club Director, also attended.

Public Hearing on Texas Academic Performance Report

Dr. Patricia Tremmel, assistant superintendent, explained the TAPR report.

Action on Items Discussed in Executive Session

Mr. Wittkopf made a motion to accept resignations from Autumn Deason, Nicole Joyce and James Wheeler, CMS teachers. Dr. Hendricks seconded the motion. The motion carried unanimously.

Dr. Green made a motion to extend contracts for administrators and supervisory personnel for one year as follows:

- Dr. Patricia Tremmel, Assistant Superintendent, 12 months;
- Al Shipp, Director of Technology, 12 months;
- Ludonna Smithers, Director of Personnel and Communication, 12 months;
- Cari Sturch, Coordinator of Elementary Instruction, 11 months;
- Heather Kilgore, Instructional Technology Coordinator, 11 months;
- John Walker, Director of Finance, 12 months;
- Diane Stegall, Administrator, 12 months;
- Lisa Palazzetti, Administrator, 12 months;
- Dr. Shenequa Miller, Administrator, 12 months;
- Steve Drummond, Administrator, 12 months;
- Christy Hansen, Administrator, 11 months;
- Tina Bronson, Administrator, 11 months;
- Wanda Beane, Administrator, 11 months; and
- Donna Yoakum, PEIMS/Payroll Supervisor, 12 months.

Ms. Herring seconded the motion. The motion carried unanimously.

Mr. Wittkopf made a motion to extend Tri County SSA administrators for one year including Dian Underwood, Director, 12 months and Rachel Myers, assistant director, 11 months. Ms. Herring seconded the motion. The motion carried with Dr. Reid abstaining.

Mr. Wittkopf made a motion to extend contract for Andrea Ellis, NETCAT Director for one year, 11 months. Dr. Reid seconded the motion. The motion carried unanimously.

Consent Agenda

Ms. Herring made a motion to approve the minutes of the regular meeting on January 16, 2018 and the special meeting of January 26, 2018. Dr. Reid seconded the motion. The motion carried unanimously. Dr. Reid made a motion to approve the financial statements and investment summary for January 2018. Dr. Green seconded the motion. The motion carried unanimously.

Update on A-F Accountability Rating

Dr. Tremmel gave an update to the A-F rating saying changes to the plan were still expected.

Consider Approval to Accept \$500 Scholarship from Claims Administrative Services

Superintendent Charlie Alderman explained that CISD was awarded the Billy Hibbs Safety Award for Exemplary Safety Practices Resulting in the Lowest Loss Ratio in 2016-2017 from Claims Administrative Services Inc. Along with the award the District received a \$500 cash scholarship award to be presented to a CHS senior. Dr. Green made a motion to accept the \$500 scholarship. It was seconded by Dr. Hendricks. The motion carried unanimously.

Consider Approval to Accept Donation from the Commerce FFA Alumni

Brad Rex and Erin Swinson from the Commerce FFA Alumni presented a check for \$13,267 to be used to construct a driveway to the CHS ag barn. Dr. Reid made a motion to accept the donation for the ag driveway. Ms. Herring seconded the motion. The motion carried unanimously.

Consider Approval of Budget Amendment Regarding Ag Barn Driveway

Director of Finance John Walker explained that an amendment was needed to accept the donation from the FFA Alumni. Dr. Hendricks made a motion to approve the budget amendment. Dr. Green seconded the motion. The motion carried unanimously.

Consider Approval of Engagement of Financial Auditors for the 2017-2018 School Year

Mr. Walker recommended the District again engage Rutherford, Taylor & Company, P.C. for the 2017-2018 school year audit. Cost was expected to be approximately \$30,000. Dr. Reid made a motion to approve letter of engagement for Rutherford, Taylor & Company. Mr. Wittkopf seconded the motion. The motion carried with Dr. Hendricks abstaining.

Consider Appointing Early Voting Clerks for May 5, 2018 Trustee Election

Mr. Wittkopf made a motion to appoint Molly Jacobson, Becky Pattillo, Rita Krodle, Bonnie, Ludonna Smithers and Renee Bates as early voting clerks in the May 5, 2018, election. Dr. Hendricks seconded the motion. The motion carried unanimously.

Consider Contract with Hunt County Elections Administrator for May 5, 2018 Trustee Election

Mr. Wittkopf made a motion to approve contract as presented. Dr. Reid seconded the motion. The motion carried unanimously.

Consider Approval of TASB Policy Update 110 affecting local policy BBB (LOCAL), Board Members, Elections

Mr. Alderman noted that board policy was updated to align with practice. Dr. Reid made a motion to approve BBB (LOCAL) as presented. Dr. Green seconded the motion. The motion carried unanimously.

Consider Approval of Resolution Encouraging Participation in the Election Process

Mr. Alderman recommended that the Board approve a resolution supporting a culture of voting in the District. Dr. Green made a motion to approve the Resolution

Encouraging Participation in the Election Process. Dr. Reid seconded the motion. The motion carried unanimously.

Consider Acceptance of Bids Received on Resale Property

Mr. Walker recommended the Board accept bids from Heath Jackson of JackFerg Holdings LLC for two properties for \$2000 including R49683 and R218619. Mr. Wittkopf made a motion to table the bids until more information could be obtained. Dr. Hendricks seconded the motion. The motion carried unanimously.

Consider Approval of Tax Resale Deed from Hunt County

Mr. Walker asked the Board to approve the tax resale deed for Property ID #52660, property at Norris, P.A. Addition, Block 1, Lot 1, 2. Mr. Wittkopf made a motion to table the sale of property. Ms. Herring seconded the motion. The motion carried unanimously.

Consider Approval of Resolution Designating March 5-9, 2018 as Public Schools Week in Commerce ISD

Ms. Herring made a motion to approve March 5-9 as Public Schools Week. Dr. Green seconded the motion. The motion carried unanimously.

Consider Approval of 2018-2019 School Calendar

Dr. Reid made a motion to approve the 2018-19 calendar as presented. Mr. Wittkopf seconded the motion. The motion carried unanimously.

Informational Reports

Mr. Alderman reported enrollment of 1524, down 12 from last month.

Incumbents filing for reelection to the Board were unopposed at the filing deadline. Write-in candidate deadline is February 20. After that time, if candidates are unopposed, the election may be cancelled.

TASB will host its spring workshop at TAMU-C on May 15.

Principal reports were given. Campus Highlights newsletter, check register and miscellaneous correspondence was also provided.

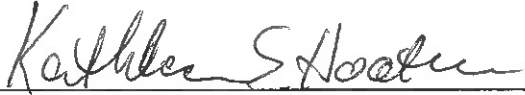
The date for the March Board will be Thursday, March 22 because the third Monday falls on the day school reopens after spring break. The meeting will be held at 6 p.m. for executive session, followed by the regular session at 7 p.m.

Board Comments

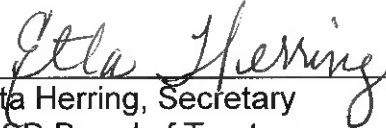
Dr. Hendricks invited everyone to attend the March 19 speech by Cornell West at the university.

Adjournment...

Dr. Hendricks made a motion to adjourn the meeting and Mr. Wittkopf seconded the motion. Mrs. Hooten stated that the meeting was adjourned.



Kathleen Hooten, President
CISD Board of Trustees



Etta Herring, Secretary
CISD Board of Trustees